

EPA STRIVE Programme 2007-2013

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¹ Keep the title simple and descriptive. It should give a clear, at-a-glance indication of the subject so that readers can make a quick decision as to whether or not to read further

² only for Synthesis Reports

ACKNOWLEDGEMENTS³ *CENTERED 14 PT TIMES NEW ROMAN BOLD*

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³ For long Acknowledgments Section, please place on the next page on its own

⁴ Remove for unpublished report (i.e. End of Project Report)

⁵ ISBN, Price and coding are only for reports published as STRIVE/ERC Reports – They will be provided by the EPA at the Editing stage.

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Details of Project Partners *Times New Roman 14 Bold*

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⁷ For large report, this can be reduced to 1.5 line spacing

⁸ Sub-headings (e.g. 1.1): use Double Spaced - Times New Roman 11

⁹ Each report should have an Executive Summary. **It shall not exceed 700 words**

1. Introduction

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1.1 Objectives

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1.1.1 Section 1.1.1

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1.1.1.1 Section 1.1.1.1

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Main Body Text should be in Arial 9.5 (1.5 line spacing).