

Mr Gerry Boyle
Senior Engineer
Meath County Council
County Hall
Railway Street
Navan
County Meath

Headquarters, PO Box 3000
Johnstown Castle Estate
County Wexford, Ireland
Ceanncheathrú, Bosca Poist 3000
Eastát Chaisleán Bhaile Sheáin
Contae Loch Garman, Éire
T: +353 53 9160600
F: +353 53 9160699
E: info@epa.ie
W: www.epa.ie
LoCall: 1890 33 55 99

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Dear Mr Boyle

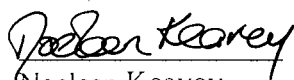
The EPA has recently issued a Waste Water Discharge Licence for an agglomeration in County Meath, namely Carlanstown. The EPA is writing to inform you that it is the responsibility of Meath County Council, as the licensee, under Condition 6 of the Waste Water Discharge Licence to ensure that notifications, records and reports are submitted to the EPA in accordance with the requirements of the licence.

In order to facilitate prompt and efficient reporting to the EPA all licensees are required to submit incident notifications to the EPA via the incident notification web-form at '*Manage My Waste Water Discharge Authorisations*' on the EDEN website (www.edenireland.ie). General correspondence relating to the waste water discharge licence, such as requests to amend the location, frequency or scope of monitoring, should also be submitted to the EPA on the EDEN website as a licensee return.

Guidance on the EDEN system (and the equivalent Alder system used for waste and IPPC licences) is available on the EPA website at <http://www.epa.ie/whatwedo/enforce/alderhelp/>

Please see Appendix 1 attached for additional information in relation to guidance and reporting to the EPA. If you have any further questions please do not hesitate to contact the EPA at oeewaterdublin@epa.ie.

Yours sincerely;



Noeleen Keavey
Programme Officer
Environmental Licensing Programme
Office of Climate Licensing & Resource Use

Appendix 1

The EPA website provides guidance documents to assist licensees in meeting the requirements of their licence and to promote licence compliance. These documents, which can be viewed at www.epa.ie/downloads/advice/waste%20water/, address the following:

- The type of incidents that should be reported to the EPA.
- The classification of environmental incidents.
- EPA circular letter to Water Services Authorities on incident reporting via EDEN.
- Annual Environmental Report, Environmental Liabilities Risk Assessment and Pollution Release & Transfer Register reporting.
- Guidance on establishing the following programmes and procedures:
 - i. Public Awareness & Communications Programme.
 - ii. Maintenance Programme.
 - iii. Corrective Action Procedure.
 - iv. Emergency Response Procedure.
- The sewer integrity tool and guidance on how to use the tool in the assessment of the integrity of sewers and their accessories.
- Screening for the presence of organic compounds and metals (priority substances) in the primary discharge.
- Conducting an assessment of the impact of discharges from a waste water works on the microbiological quality of shellfish in designated shellfish waters.
- The EPA audit template to be used during waste water audits.
- Department of the Environment guidance on 'Procedures and Criteria in Relation to Storm Water Overflows'