

Circular letter to all IPPC and Waste License Holders dated 30/11/2012

Announcement:

The Environmental Protection Agency (EPA) is developing an end-to-end licensing, enforcement, monitoring and reporting application (**LEMA**). This is part of a strategic programme to promote efficient and effective work practices, information sharing and improved communications with all licensed facilities. The programme is being delivered via a modular approach.

The Agency has been in communication with industry representatives in recent months and consequently you may have received preliminary information from them in this regard.

On **January 21, 2013**, the Agency intend to **launch a new electronic web reporting portal (ALDER- Application for Licensing Data and Environmental Information)** for licensee reporting and managing compliance for **IPPC and Waste licensed** facilities. **This will have a significant impact on licensees.**

Key Benefits of new ALDER portal to licensees:

This reporting and compliance management system will streamline reporting, facilitate information sharing, and greatly improve our level of services with licensed facilities. The following **key advantages** available to licensed facilities will include:

- A dedicated web portal for license compliance management
- Two-way flow of information between EPA and licensed facilities using effective communications
- Reduction in administrative workload for licensees as they will only have to submit an electronic version of reports
- Licensees will be able to view the status of their submission(s) in real time (i.e. what has been approved, what is under assessment etc).

Phased development:

It is intended to develop a complete system that will provide for all Agency licensing and enforcement requirements. The system is a tiered platform with the application having the capacity for extension in the future. Phase 1 will consist of the following, and has undergone pilot testing in October with a small group of licensees across 6 sectors.

1. Secure login and user access facilities for all existing licensed facilities to the ALDER portal
2. Submission of correspondence by licensees (e.g. compliance monitoring data, requests for approval, license reports and site update information)
3. Incident reporting and management by licensees via a dedicated "Incident Notification" web form and associated views
4. Viewing and responding to actions created by the EPA for the licensed facility in respect of achieving compliance with their license (e.g. request for responses to complaints received by the EPA, or requests for additional information on incident reports)
5. Viewing EPA generated reports such as EPA inspection and monitoring reports

Future phases will cater for a greater range of report types including the Annual Environmental Report.

Further Information and Guidance:

A comprehensive range of supports will be announced in the coming weeks concerning guidance, web-tutorials, training and a dedicated helpdesk facility to optimise ease of use of the new web portal. An ALDER support page is also currently available on: <http://www.epa.ie/whatwedo/enforce/alderhelp> to provide information on the new system.

Further electronic communication will issue closer to the launch date concerning use of the new web reporting portal. We request all licensees to work with the new ALDER system when it is launched in January and the EPA appreciates your co-operation in the launch of this new system which we consider to be of significant benefit to all stakeholders.

If you have any queries please direct them to: aldersupport@epa.ie

Best Regards

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