

## Terms and Conditions for using the LEAP Portal

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- 1) You are now entering the EPA's online Licence and Enforcement Access Portal or LEAP Online. The material contained on the LEAP Online Portal comprises “Environmental Information” as defined in the Access to Information on the Environment Regulations 2014 as amended, and relates to the Formal Compliance & Enforcement Correspondence (FCEC) exchanged between EPA and regulated operators for the purposes of achieving and maintaining environmental compliance. These are the records that document and illustrate the compliance assessment and enforcement process.
- 2) The material is made available by the EPA in accordance with the Agency's Compliance & Enforcement Policy and the general obligations contained in the Access to Information on the Environment Regulations 2014 as amended, and in compliance with the obligations of the General Data Protection Regulation, Regulation (EU)2016/679 in respect of protecting the personal information of third parties. In this context, “personal information of third parties” does not include the professional details of officers responsible for environmental compliance, employed by or acting on behalf of the EPA, licensed operators or their service providers.
- 3) EPA makes accessible records submitted to or issued by the EPA in the current calendar year and seven calendar years prior to the current year, in line with its Policy on Records Management.
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