

QUICK-START GUIDE FOR PRODUCERS OF BUSINESS TO BUSINESS (B2B) EEE

Complying with the Waste Electrical and Electronic Equipment (WEEE) Regulations

This short guide is provided for organisations that supply Electrical and Electronic Equipment (EEE) onto the Irish Business-to-Business (B2B) market. There are 6 categories of EEE that are in scope of the WEEE Regulations. Check out www.producerregister.ie for more information on categories of EEE.

If you are manufacturing, importing, or reselling EEE (under your own brand name) then you are defined as a Producer under the WEEE Regulations. There are essentially three types of Producer and the obligations on each are different. They are:

- Business to Business (B2B) Producers (for products that are supplied for use by other businesses);
- Business to Consumer (B2C) Producers (for products that are supplied for use in households);
- Producers who deal with both businesses and consumers (i.e. where EEE products are supplied to both businesses and households). The end user of the equipment (business or household) will determine whether you are a B2B or B2C producer. It should be noted that you can be a B2B *and* a B2C producer.

Obligations for all Producers

There are some obligations that you must meet (regardless of what type of Producer you are):

1. Register annually with the Producer Register Ltd.
2. Report amounts of EEE placed on the market through the Producer Register Ltd. (WEEE Blackbox).
3. Provide information to users of your EEE including on the return and collection systems that are available to them.
4. Finance the take-back and management of waste (i.e. WEEE) arising from equipment that you placed on the market. This can be completed by either joining a compliance scheme or by self-complying*.
5. Meet certain recovery and recycling targets applicable to some categories of WEEE.
6. Ensure that your Electrical and Electronic Equipment (EEE) products are marked with the crossed out wheeled bin symbol.
7. Ensure that the equipment complies with Restriction of Hazardous Substances (RoHS) Regulations.

*All B2B producers must self-comply as neither compliance scheme provides a B2B compliance service. Self-compliance requires B2B producers to self-finance the management of WEEE arising from EEE placed on the market.

Obligations for B2B Producers

Self-complying B2B producers must make submissions to the EPA. This involves submission of a three-year plan, outlining how WEEE will be managed, and an annual report which includes the quantities of WEEE taken back during the previous year and describes how this WEEE was managed. See below for more information on submission of plans and reports.

Remember if you also supply equipment to household end users (i.e. you are also a B2C producer), then you must join a compliance scheme for that element of your business.

An on-line system for submission of the WEEE Waste Management Plan and Report is available at: www.edenireland.ie

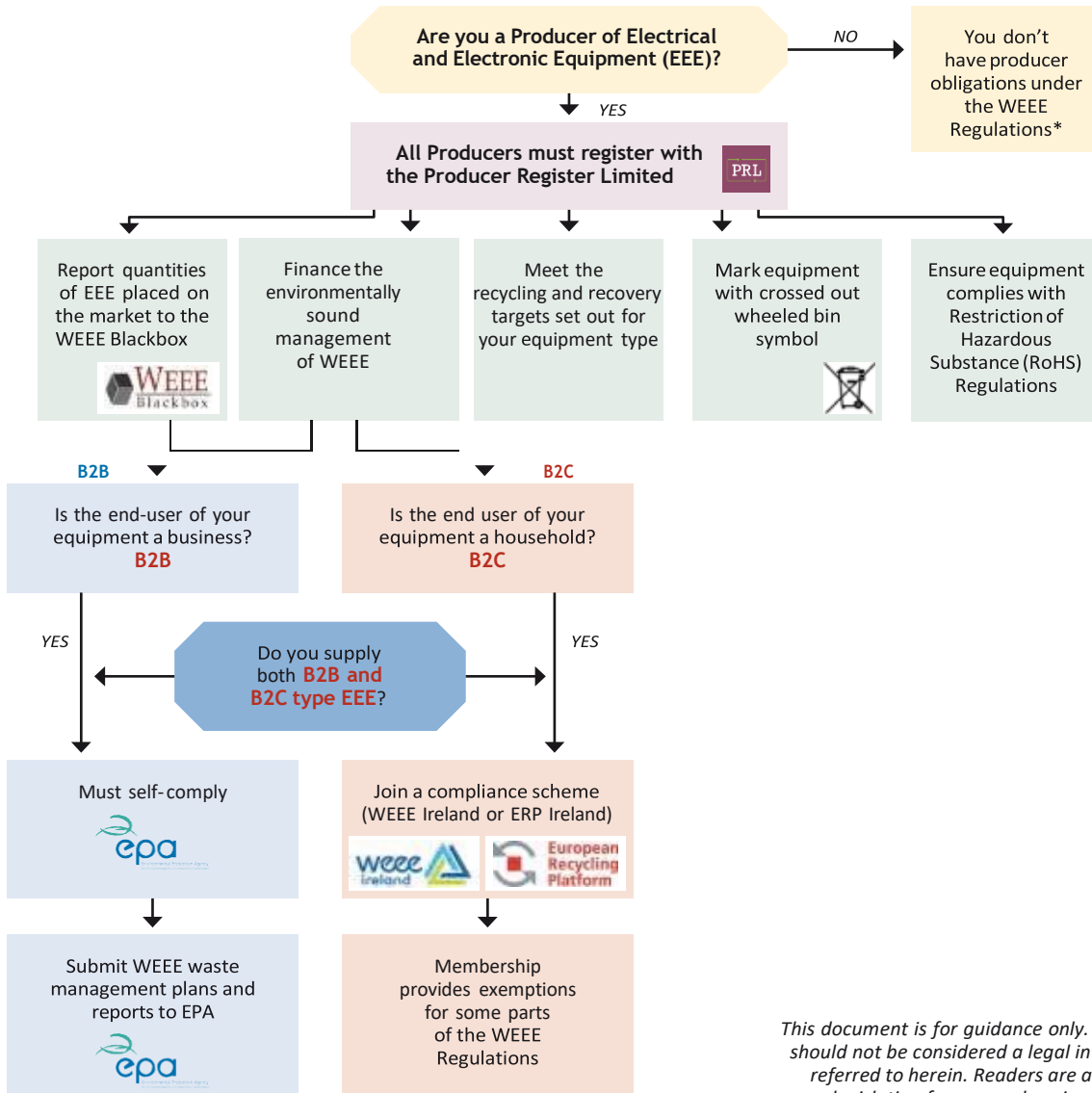
Guidance documents for making an online submission of a WEEE Waste Management Plan or Report are available on the EPA website at [B2B producer guidance - how to submit a plan or report](#)

Summary checklist for B2B Producers:

	Obligation	When	Useful information
✓	Register with Producer Register Limited	Annually	www.producerregister.ie
✓	Report quantities of EEE placed on the market	Monthly	www.prlblackbox.ie
✓	Meet recovery and recycling targets for WEEE	Annually	<i>Schedule 10 WEEE Regulations</i>
✓	Mark EEE with the crossed out wheeled bin symbol.	Place on market	<i>Schedule 13 WEEE Regulations</i>
✓	Submit plan to EPA	Every three years	www.edenireland.ie
✓	Submit report to EPA	Annually	www.edenireland.ie

More detailed guidance for EEE producers is available on the EPA website at: [Producer guidance](#)

Producer Obligations (WEEE) Quick guide



Note: *However, if your equipment incorporates batteries, please check the "Quick start guide for producers of batteries", as you may have obligations as a battery producer

- All Producers must:**
1. Report quantities of EEE placed on the market to the Producer Register Limited via the WEEE Blackbox.
 2. Finance the environmentally sound management of WEEE arising from EEE placed on the Irish market. This can be done by either joining a compliance scheme or self-compliance.
 3. Most categories of WEEE have recovery and recycling targets which producers must meet.
 4. Producers are required to ensure that their equipment is marked with the crossed out wheeled bin symbol.
 5. Producers must comply with the requirements of the RoHS Regulations.

This document is for guidance only. It does not purport to be and should not be considered a legal interpretation of the legislation referred to herein. Readers are advised to refer to the relevant legislation for comprehensive information on requirements.