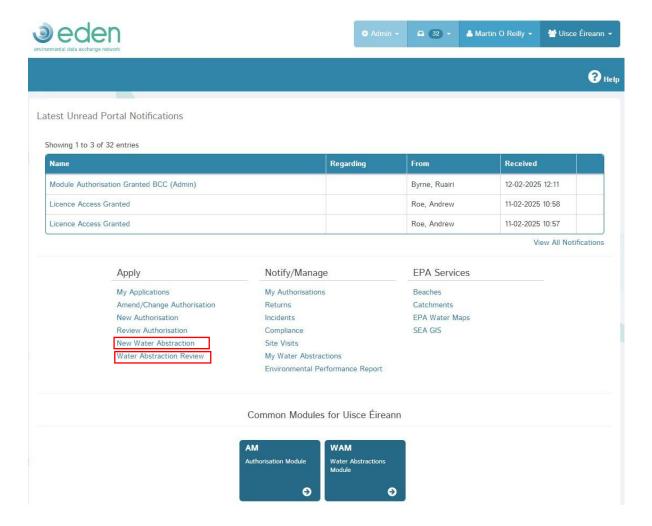
Registering or reviewing (updating) a water abstraction in the Water Abstractions Module on EDEN

Note: the maximum daily volume for your abstraction should be measured or estimated before proceeding. Abstractions that have a maximum daily volume of less than 25 m³ per day (25,000 litres per day) do not need to be registered.

Support materials for estimating the volume of unmeasured abstractions are available at:
Guidance on Water Abstraction Registration | Environmental Protection Agency

Log in to EDEN https://www.edenireland.ie/ and select the Water Abstractions Module. If you have not registered for EDEN, instructions on getting set up with an account are available here. Additional supporting material for water abstraction registration is available here.

The button appears throughout the webform and can be clicked on for further information.

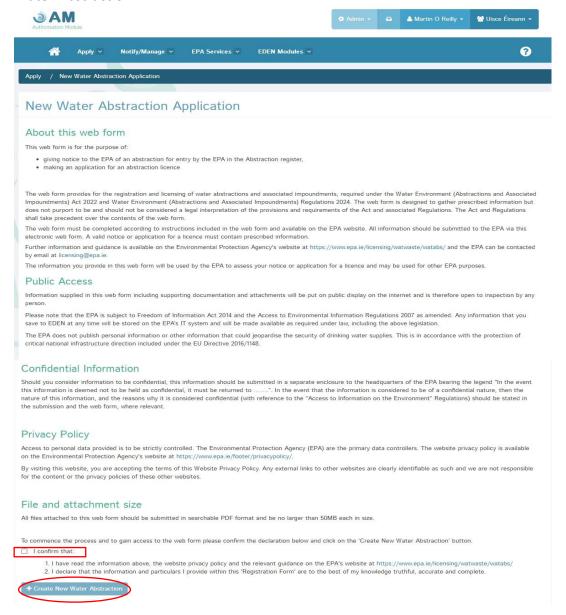


TO REGISTER A NEW ABSTRACTION SELECT "NEW WATER ABSTRACTION" (GO TO PAGE 3 OF THESE INSTRUCTIONS)

FOR EXISTING REGISTERED ABSTRACTION SELECT "WATER ABSTRACTION REVIEW" (GO TO PAGE 4 OF INSTRUCTIONS)

New Water Abstraction – For abstractions that have not been previously registered

Where the "New Water Abstraction" is selected the user is presented with the following screen and is required to Tick the box to confirm declaration and consent. Click "Create New Water Abstraction"



Water Abstraction Review - For existing registered abstractions

Where "Water Abstraction Review" is selected, the system displays the existing registered abstractions and is required to "initiate" or "manage" review to commence the process.

For both new and existing water abstractions there are three tabs to complete -

Organisation (Tab 1), Abstraction Details (Tab 2) and Submission (Tab 4). Tab 3 (Supplementary Info) relates to abstractions where a water abstractions licence is required. All abstractions over 2000 $\rm m^3/day$ and those abstractions which are 25 – 1,999 $\rm m^3/day$ deemed significant by the EPA will require Tab 3 to be completed.

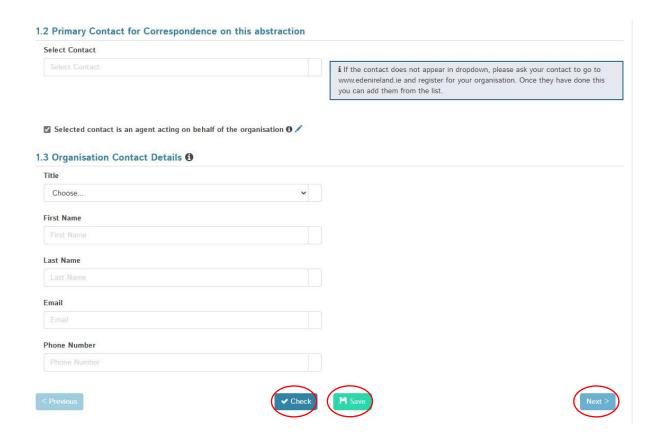
Organisation

In Section 1.1 tick box to confirm organisation details.

Check to confirm that the above Organisation details are correct

Water Abstraction Application - RTEMP000142-01

1. Organisation 2. Abstraction Details 3. Supplementary Info 4. Submission 1.1 Organisation Details 6 Natural person or legal entity i The information in this section has been taken from the organisation details held In order to update it please visit the EDEN Portal organisation details page. Organisation Address Organisation Registered Address Address 1 Address 2 Address 2 Address 3 City County City Eircode County NACE Code 3700 Eircode



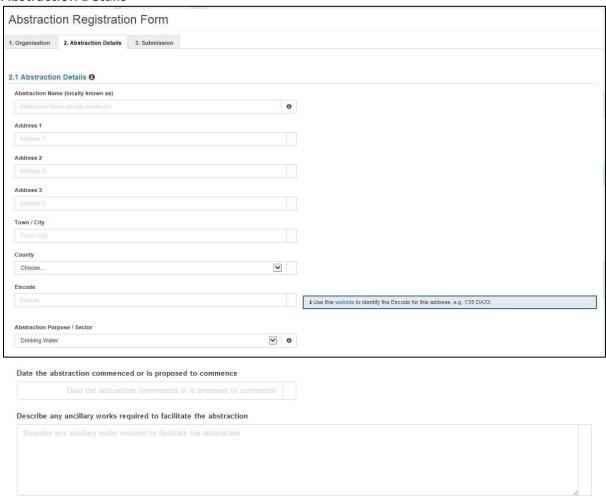
In Section 1.2 select the primary contact for correspondence from the drop-down list. Where the contact does not appear in the drop down list, they must register for the organisation with https://www.edenireland.ie/ (further information on EDEN is available here).

Where the selected primary contact is an agent acting on behalf of the organisation, you are required to complete Section 1.3 and provide a contact for the organisation. This organisation contact will also receive email notifications of correspondence issued through EDEN.

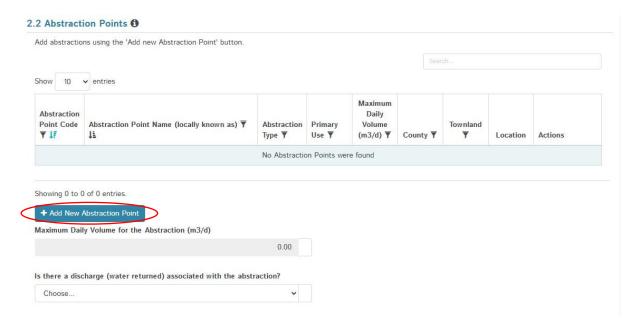
An applicant may click the "Check" option to highlight any validation errors.

After any validation errors have been addressed, click "save" and then "next" to move to the next tab.

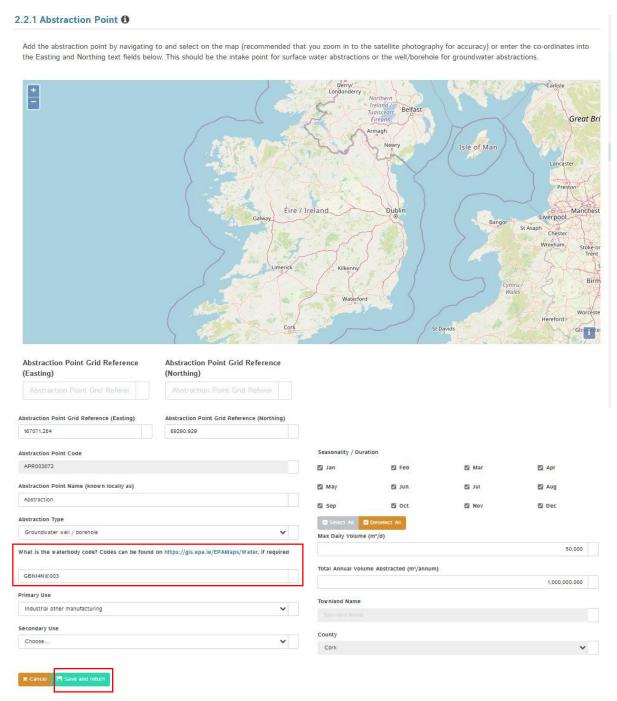
Abstraction Details



Complete all the fields in Section 2.1.



For new applications click the + Add New Abstraction Point to add new abstraction points which takes you to the following screen:



Guidance on how to look up the waterbody code is available in Appendix 1 of this document.

Complete all relevant fields

(County and townland name will auto populate based on the selection on the map). Ensure that the volume is input in m^3/day .

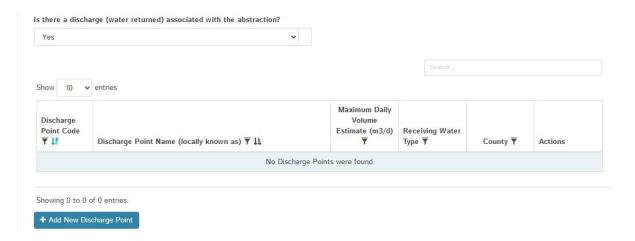
Once complete, click the save and return button. Where additional abstraction points need to be entered, repeat these steps. **Note that only abstractions from the same waterbody** should be registered together. Where abstraction points are from different waterbodies, these must be registered separately.

A summary is shown for each abstraction point. The cumulative maximum daily volume for the overall abstraction is shown. This volume must be greater than or equal to 25 m³/day to complete the registration.

At this stage in the process, you can edit or delete the entered abstraction points or add in additional ones.

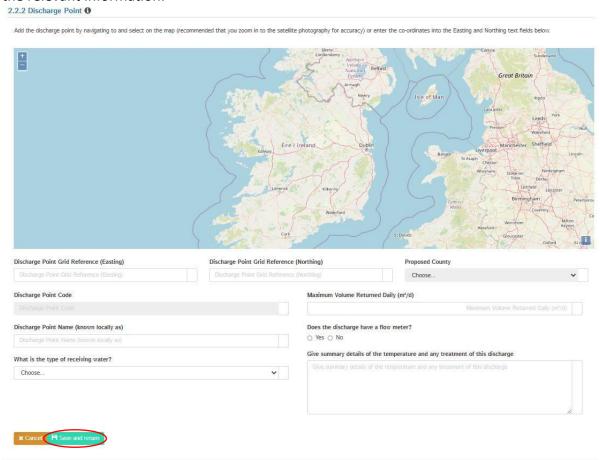


The cumulative maximum daily volume will auto-calculate based on the information entered in the abstraction points section.

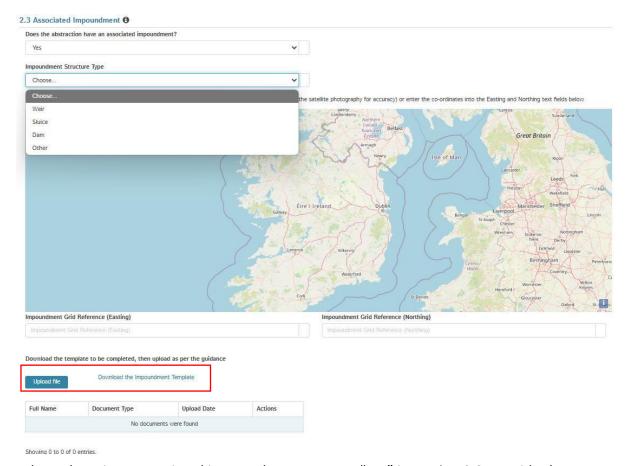


Where there is an associated discharge, answer yes and use the the relevant information.

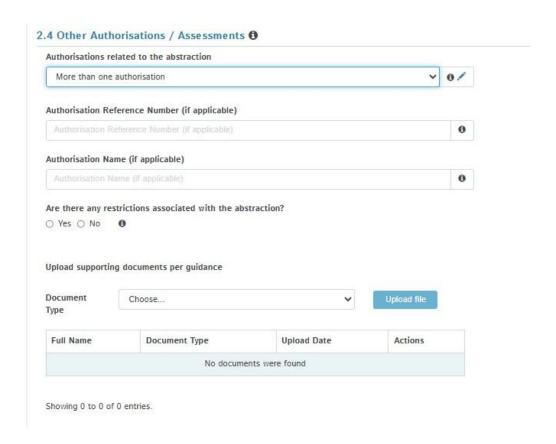
+ Add New Discharge Point to enter



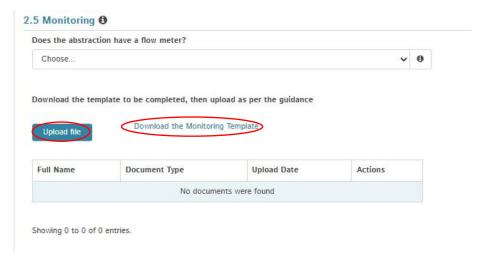
Once complete click "save and return" to go back to the main Tab 2 form.



Where there is an associated impoundment, answer "Yes" in section 2.3, provide the impoundment structure type using the dropdown menu, and complete the impoundment template and upload to the webform.



Where there are other authorisations such as planning permission, hydro-electric scheme approval order, authorisation from the state or court orders, provide these details in Section 2.4. Where there are none, answer "no" to the first question. Where there is more than one authorisation, select 'more than one' from the drop down. More than one upload may be provided in the supporting documents section.

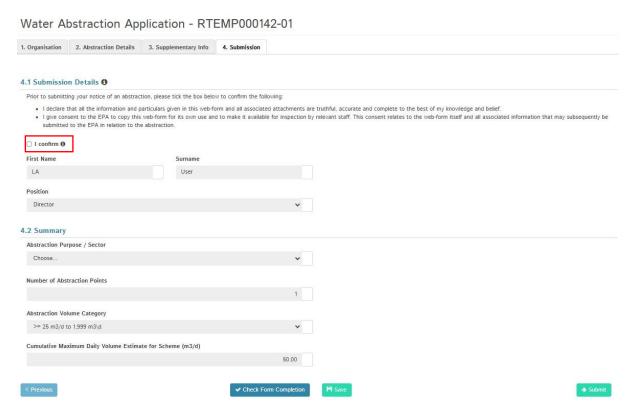


Section 2.5 gathers information in relation to monitoring of the abstraction. You are required to download the monitoring template, complete and upload to this section.



The abstraction volume category in Section 2.6 is automatically calculated based on the information provided in the form. Any additional information that is relevant to the abstraction, which has not already been captured in the webform such as abstraction use, can be added to the "Additional notes" section.

Click the "save" button and then "next" to progress to Tab 4.



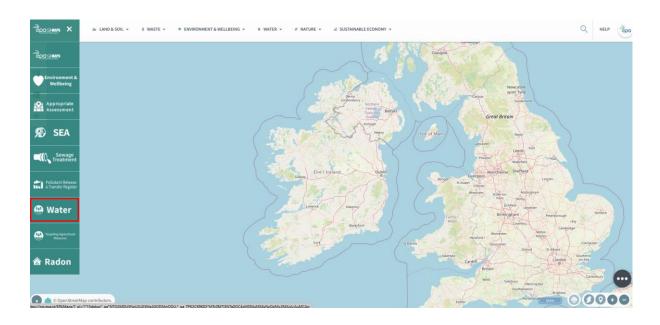
The information in Tab 4 is prepopulated based on the information provided by the user in completing Tabs 1 and 2. In order to submit your abstraction details, you are required to tick the "I confirm" box, "save" and then "submit".

You will receive an email confirming your application and you should retain this for your records.

Once submitted you will not be able to carry out edits until such time as the Agency has completed their assessments to determine if a licence is required.

Appendix 1. Finding the waterbody code

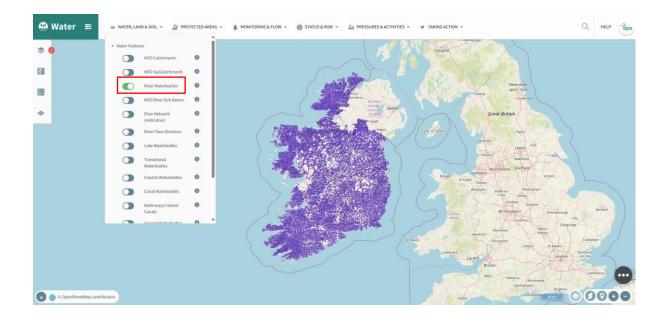
Waterbody codes can be found on https://gis.epa.ie/EPAMaps/Water,. The screenshots are provided below to assist.



Select Water from the menu bar on the left of the screen.



Using the "Water, Land &Soil" tab and the "Water Feature" dropdown, select the required waterbody option e.g. River Waterbodies.



In this example, all River Waterbodies will show. Zoom to the require location and click on the relevant waterbody on the map.



The WFD code will show on the left-hand side of the screen.